## NEIGRIHMS

North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences, Shillong (An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)

Director's Block, P.O. Mawdiangdiang, Branch, Shillong-793018, Meghalaya

Phone - 0364 - 2538010; 2538013; 2538015 Fax-0364-2538003; 2538020 E mail- neigri.estti@gmail.com

No. NEIGR- LVDC/20/2023/46

Dated Shillong the Of November 2023.

## Notification

In supersession to this office order No. NEIGR- E-I/2/2004/Vol.II (Pt)/64 Dated 26<sup>th</sup> July 2018, the Director, NEIGRIHMS, Shillong is pleased to re-constitute the Internal Complaint and Grievance Committee with the following members:-

1.	Dean	-	Chairperson
2.	Medical Superintendent	-	Member
3.	Deputy Financial Adviser	-	Member
4.	Assistant Registrar - II & Academic	:#X	Member
5.	Assistant Registrar – III & GAD	40	Member
6.	Law Officer	1	Member
7.	Administrative Officer	-	Member Secretary

## Terms of reference:

- 1. The committee is asked with the responsibility to examine / views the grievances of the Officers & Staffs as brought before it from time to time.
- 2. Submit recommendations / views to the Institute for addressing the grievances.

The Chairperson can co-opted the Liaison Officer for PwBDs, SC/ST and OBC whenever grievances pertaining to concerned categories is taken up.

This issues with the approval of the Director.

Lt. Cdr. Pawan Deep Deputy Director (Admn)

Dated Shillong the AN November 2023.

## Memo No. NEIGR-LVDC/20/2023/46

Copy for information to:-

1. The Dean, NEIGRIHMS, Mawdiangdiang, Shillong.

- 2. The Medical Superintendent, NEIGRIHMS, Mawdiangdiang, Shillong.
- 3. The Deputy Financial Adviser, NEIGRIHMS, Mawdiangdiang, Shillong.
- 4. Assistant Registrar II & Academic, NEIGRIHMS, Mawdiangdiang, Shillong.
- 5. Assistant Registrar III & GAD, NEIGRIHMS, Mawdiangdiang, Shillong.
- 6. The Law Officer, NEIGRIHMS, Mawdiangdiang, Shillong.
- 7. The Welfare Officer, NEIGRIHMS, Mawdiangdiang, Shillong.

8. PA to the Director for kind information of Director, NEIGRIHMS, Mawdiangdiang, Shillong. Cordal

Shri. Romanus Lyngdoh to upload in the Institute website.

Lt. Cdr. Pawan Deep Deputy Director (Admn)